

Call for Abstracts Information

The OHBM Program Committee expects to have high quality lectures and posters presented at its annual conference. Abstract acceptance will be strictly based on scientific content. Abstracts which are unethical, incomplete, or contain insufficient data will not be accepted. Abstracts receiving a score of one and below have a high likelihood for being rejected. Experimental reports should include relevant data such as number of subjects studied or statistical information, as appropriate. Please keep in mind that it is a privilege to present your work at the OHBM annual meeting and posters should provide a positive learning experience for all attendees. OHBM expects that the content or format of your poster will promote improvements or quality in scientific knowledge, education, and/or healthcare and not a specific proprietary business interest of a commercial interest.

Please note that the Program Committee is particularly interested in seeing proposals using multi-modal research techniques. The Committee is also highly supportive of OHBM's mission in promoting diversity, and so we highly encourage proposals to have a balance in both gender and geographic diversity. When submitting abstracts for OHBM 2019, we ask you to consider whether or not multiple abstracts are necessary. Thank you for assisting us in increasing the quality of the OHBM Annual Meeting.

Deadline: Wednesday, December 19, 2018. Under no circumstances will this deadline be extended.

Abstract Fee:

Abstract submission fees are required for abstract presentation consideration. There is a non-refundable submission fee of \$40 USD required in order to be considered for abstract presentation at the OHBM Annual Meeting.

Abstract Guidelines:

1. The OHBM Program Committee expects posters to be at a level that will provide a positive viewing experience for the attendees. When submitting abstracts for the 2019 OHBM Annual Meeting, please consider whether multiple abstracts are truly necessary or if the data you are presenting could be communicated via submission of one abstract.
2. Enter your abstract into the online abstract submission system as you would like it to appear on the OHBM Annual Meeting program, schedule, and other publications. **Please refrain from using all caps**, unless absolutely necessary (e.g., for acronyms such as MRI, PET, or PRESTO, etc.).
3. Abstracts should be formatted to include the following:
 - Title – 100 characters. **Please refrain from using all caps.**
 - Authors and Affiliations – **maximum of 40**
 - Introduction, Methods, Results, Conclusions - 4000 Total Character Limit (includes spaces)
 - Figures (**optional / maximum 2**) - See guidelines below
 - References
4. You will now have the ability to select up to 5 categorical terms to best describe your research and/or its application. **IMPORTANT:** After saving your category selections you will be able to indicate a primary and secondary category selection which will be used for review purposes. You are also able to select up to 10 keywords for your abstract. Selection of the subject category

determines the expertise of the reviewers who score the abstract; this is the most important thing to consider when choosing the subject category. If non-experts in your field review the abstract, it is possible that it will receive a poor score. The chosen category also helps place the abstract in a session with similar research, thereby reaching the right audience at the meeting. The secondary category may be used to assign an abstract to a different reviewer (unlikely) or a different oral or poster session (more likely).

5. A **maximum** of 10 references can be entered per abstract submission. The author-date format is preferred. An example of a correct citation can be found below:

Annas, G.J. (1997a), 'New drugs for acute respiratory distress syndrome', *New England Journal of Medicine*, **vol. 337**, no. 6, pp. 435-439.

6. Please include sufficient detail in your methods and results sections to enable readers to have a clear understanding of what data have been collected and what results have been observed. For example, where appropriate please include information on data acquisition, data processing, number of subjects tested, quantitative results and statistics, etc.
7. Guidelines for including figures in your abstract:
 - **A maximum of 2 figures can be uploaded.**
 - All figures will be resized to a width of 1000 pixels. Figure aspect ratio proportions will not be altered.
 - Figures should be less than 10 MB in size.
 - Acceptable File Formats include JPG, PNG, and GIF.
 - If you would like to include a brief caption for your figure, please include it with your uploaded figure using the abstract submission system or embed it directly onto the figure.
8. Important Note on Abstract Rejection: Every abstract is reviewed by multiple peer reviewers. Each year, the OHBM rejects a portion of submitted abstracts based on the recommendation of these peer reviewers and the recommendations of the Program Committee. The most common reason for rejection is an abstract that does not contain detailed methods or detailed results. The abstract should describe only work (experiments and analysis) that has already been completed, not work that is planned for the interval between abstract submission and the conference; hence, statements such as "data will be collected" or "data will be analyzed" are grounds for rejection. **Again, abstracts receiving a score of one and below have a high likelihood for being rejected.**
9. You are not required to register for the Annual Meeting prior to submitting an abstract, however, if your abstract is selected for poster presentation, the presenter of the abstract must register for the meeting. You will be notified by email when the Annual Meeting registration site opens in January.
10. The Organization for Human Brain Mapping (OHBM) is committed to the involvement of trainees in its Annual Meetings. To help encourage this, the OHBM will be offering two types of awards. The **Merit Abstract Award** and the **Travel Stipend Award**. Both awards are designed to assist with offsetting the costs associated with traveling to and offsetting the costs associated with attending the OHBM Annual Meeting. The Merit Abstract Award is intended to be awarded to particularly noteworthy abstract submissions whose peer-reviewed scores place them at the topmost tier of trainee abstract submissions. The Travel Stipend Award is specifically intended to

help support those persons wishing to attend the OHBM Annual Meeting who reside in countries who are formally recognized to be economically disadvantaged and whose abstracts are also highly rated. Applicants may be able to apply for both the Merit Abstract Award and Travel Stipend Award but will only be eligible to accept one award. ***Applications and information can be found under the author section of the submission process. Applications are only accepted through the submission process and are not offered elsewhere.***

11. **Presentation Release:** By submitting your proposal, you grant permission for the Organization for Human Brain Mapping (OHBM) to distribute the presentation in any format, including video, audio print and electronic text through OHBM OnDemand, social media channels or other electronic media, and on the OHBM website.