

Call for Abstracts Information

The Organization for Human Brain Mapping (OHBM) Program Committee expects to have high quality content and posters presented at its annual conference. Abstract acceptance will be strictly based on scientific content. Abstracts that are deemed to be unethical, incomplete, or contain insufficient data will not be accepted. All abstracts are peer reviewed and scored by three expert Reviewers. Experimental reports should include relevant data such as number of subjects studied or statistical information, as appropriate (see below). All presented work at the OHBM annual meeting and posters should provide a positive learning experience for all attendees. OHBM expects that the content of your poster will promote improvements or quality in scientific knowledge, education, and/or healthcare and not a specific proprietary business interest or a commercial interest. The Program Committee is also highly supportive of OHBM's mission in promoting diversity, and so we highly encourage proposals to have a balance in both gender, racial/ethnic and geographic diversity. Thank you for assisting us in increasing the quality of the OHBM Annual Meeting.

Deadline: February 1, 2021. Under no circumstances will this deadline be extended.

Abstract Fee: Abstract submission fees are required for abstract presentation consideration. There is a non-refundable submission fee of \$US 25 required in order to be considered for an abstract presentation at the 2021 OHBM Annual Meeting.

Abstract Submission Guidelines:

1. Abstracts should be submitted only if convincing results have already been obtained. If the findings primarily rely on group-level statistics, the reported effects should be derived from a sample size sufficiently powered for the respective statistic. Figures and tables showing results are helpful to the Reader [and Reviewer]. If the abstract focuses on a software tool, it must present a novel tool, features, or application.
2. Please include sufficient detail in your methods and results sections to enable Readers (and Reviewers) to gain a clear understanding of what data have been collected and what results have been observed. For example, where appropriate please include information on data acquisition, data processing, quantitative results and statistics, etc. Specifically, if the study involves data from human or non-human subjects, the number of tested subjects and their demographics (sex, age) should be reported. When reporting results, effect sizes should be included wherever possible.
3. Enter your abstract into the online abstract submission system as you would like it to appear on the OHBM Annual Meeting program, schedule, and other publications. **Please refrain from using all caps** in the title unless absolutely necessary (e.g., for acronyms such as MRI, PET, or PRESTO, etc.).
4. Abstracts should be formatted to include the following:
 - Title — up to 100 characters. **Please refrain from using all caps.**
 - Authors and Affiliations — **maximum of 40 characters per author**
 - Introduction, Methods, Results, Conclusions — 4000 Total Character Limit (includes spaces)
 - Figures (**optional / maximum 2**) — See Guideline 6 below
 - References (AMA format including DOI) — See Guideline 7 below

5. **Categories/Keywords:** You have the ability to select up to 5 category terms to best describe your research area and/or its application. **IMPORTANT:** After saving your category selections you will be able to indicate a primary and secondary category selection, which will be used for review purposes. You are also able to select up to 10 keywords for your abstract. Selection of the subject category helps to determine the expertise of the Reviewers who score the abstract; this is the most important thing to consider when choosing the subject category. If non-experts in your field review the abstract, it is possible that it will receive a poorer score. The chosen category also helps place the abstract in a session with similar research, thereby reaching an optimal audience at the meeting. The secondary category may be used to assign an abstract to a different reviewer (unlikely) or a different session (more likely).

6. **Figures:**
 - **A maximum of 2 figures can be uploaded.**
 - All figures will be resized to a width of 1000 pixels. Figure aspect ratio proportions will not be altered. (Any dpi resolution will be accepted, however, in preparing figures, we recommend using a resolution of 72 dpi with a figure width of 1000 pixels.)
 - Figures should be less than 10 MB in size.
 - Acceptable File Formats include JPG, PNG, and GIF.
 - If you would like to include a brief caption for your figure, please include it with your uploaded figure using the abstract submission system or embed it directly onto the figure.

7. **References:** A **maximum** of 10 references can be entered per abstract submission. The author-date citation format and AMA bibliography style is preferred. **Please include a DOI for all references.** An example can be found below:

Smith GC, Pell JP. Parachute use to prevent death and major trauma related to gravitational challenge: systematic review of randomised controlled trials. *BMJ*. 2003;327(7429):1459-1461. doi:10.1136/bmj.327.7429.1459ss

8. **Meeting Registration:** You are not required to register for the Annual Meeting prior to submitting an abstract, however, if your abstract is selected for poster presentation, the presenter of the abstract must register for the meeting. You will be notified by email when the Annual Meeting registration site opens.

9. **Presentation Release:** By submitting your proposal, you grant permission for OHBM to distribute the presentation in any format, including video, audio print and electronic text through OHBM OnDemand, social media channels or other electronic media, and on the OHBM website.

Abstract Scoring and Presentation at the Annual Meeting:

1. Every abstract is reviewed by three or more peer reviewers on a scale of 1 to 5 as follows:

5 - Excellent
4 - Very Good
3 - Good
2 - Acceptable
1 - Poor/Reject
0 - Reject

2. **Abstract Rejection:** Each year, the OHBM rejects a portion of submitted abstracts based on the recommendation of these peer reviewers and the recommendations of the Program Committee. The most common reason for rejection is an abstract is either incomplete or does not contain detailed methods or results that enable it to be reviewed adequately. The abstract should describe only work (experiments and analysis) that has *already been completed*, not work that is planned for the interval between abstract submission and the conference; hence, statements such as "data will be collected" or "data will be analyzed" will be grounds for rejection. **Again, abstracts receiving a very low score from reviewers have a high likelihood of being rejected.**
3. **Selection for Oral Sessions:** Although the session formats for the upcoming virtual meeting remain to be finalized, the program committee will likely select submissions among the highest scoring abstracts in each category for video presentation in special scientific sessions (if the presenting author agrees). Please note that each year many abstracts are tied for the highest scores. Consequently, even the highest scoring abstracts may not be chosen for a presentation in the limited number of scientific oral sessions. The program committee uses scientific merit reflected in the scores as highest criterion, and tie breakers include gender and geographic diversity.
4. **Poster Presentations:** Due to the virtual format of the 2021 Annual Meeting, in addition to presenting a poster pdf, presenters will be given the **option to include a short video** (maximum of three minutes) with their materials. **Details regarding the poster pdf and video formats will be made available shortly after notification of abstract acceptances.**
5. **Abstract Award:** OHBM is committed to the involvement of trainees in its Annual Meetings. The Merit Abstract Award is intended to be awarded to particularly noteworthy abstract submissions whose peer-reviewed scores place them at the topmost tier of trainee abstract submissions. ***Applications and information can be found under the Author section of the submission process.***