OHBM 2027 Abstract Submission Guidelines

What to prepare and how to submit

Read this guide before starting your abstract.

Key Dates

Annual Meeting	June 26–30, 2027 | Toronto, Canada
Deadline	**Monday, December 14, 2026 at 11:59 p.m. EST, USA. No exceptions.**
Presentation	At least one author must be able to present in person in Toronto. The presenter of an accepted abstract must register for the meeting.

1. Choose the Correct Form

There are two abstract submission forms. Choose based on the person who submits the abstract, even if that person is not the first author.

- **Standard form:** Use this form if the submitter does *not* currently live, work, or study in a country on the 2027 Abstract Fee-Waiver Country List. **The submission fee is $45 USD and is nonrefundable.**
- **Fee-waived form:** Use this form if the person submitting the abstract currently lives, works, or studies in a country on the 2027 Abstract Fee-Waiver Country List. No submission fee is required. Check the country list before starting.
    - **Note:** The fee waiver is based on the ***submitter's*** location. The Travel Stipend Award is based on the ***first author's*** eligibility. Receiving a fee waiver does not automatically qualify the first author for an award. See Section 6 below.

2. Prepare the Abstract

Enter the title and text exactly as you want them to appear in the OHBM mobile/web app and abstract book. The form has four required text sections: Introduction, Methods, Results, and Conclusion. **These four sections, together with any figure captions, have a combined limit of 650 words.** References, acknowledgements, and author information are not included in this limit.

Include enough detail in the Methods and Results sections to explain what you did and what you found. Describe completed work rather than planned data collection or analysis.

Title	Up to 150 characters. Use plain text. Do not use all caps, special characters, subscript, superscript, bold, or italics.
Word Limit	The Introduction, Methods, Results, Conclusion, and any figure captions have a **combined limit of 650 words**. References, acknowledgements, and author information are not included in this limit.
Figures	Optional. You may upload a maximum of two figures. Each uploaded figure must include a caption. See figure requirements below.
References	Up to five. Use AMA style, number them in the order cited, and use superscript numbers in the text. Type "not applicable" if you have no references.
Acknowledgement	Optional. List funding or other contributions that should appear in the published abstract.

3. Figures

Figures are optional. A maximum of two figures may be submitted with each abstract.

- Figure files may be JPEG, JPG, PNG, GIF, or WEBP.
- Each figure must be no larger than 2 MB.
- Figures may not exceed 1,000 pixels in either width or height.
- All figures, including labels and text within the figure, must be clear and legible.
- A separate caption must be provided for each uploaded figure.
- Figure captions are included in the overall 650-word abstract limit.
- Figures may be referenced in the Introduction, Methods, Results, or Conclusion, as appropriate to the abstract.
- Figure files and captions should be uploaded in the designated Figures section of the submission form.

4. Add Authors and Select a Presenter

Add authors in the order you want them published. The form permits up to 40 authors and up to four affiliations for each author. Only one author can be selected as “Presenting.” Financial-disclosure information must be provided for the first author, even when there is nothing to report. The form asks about relevant financial relationships within the past 12 months.

5. Complete the Other Required Questions

- Select one primary research category and one secondary research category, each with a corresponding subcategory (see list). These choices help assign reviewers; the primary category also helps determine poster hall placement.
- Select up to 10 keywords. If you need a term that is not listed, choose “Other” and separate additional terms with semicolons.
- Answer the study classification and ethics questions. If the research involves human participants or identifiable human data, report the required ethics approval or formal exemption. If it involves live vertebrate animals, report the required animal-care approval.
- Answer the Software Demo Oral Session and OHBM Open Science SIG Reproducibility Challenge questions. The software demo question asks for a short description if you opt in.

6. Apply for a Trainee Award if Eligible

The Merit Abstract Award and Travel Stipend Award are for eligible trainee **first authors**. You may apply for both, but may accept only one. Read the eligibility rules and complete the award questions in the form. All award information must describe the first author, even if someone else submits the abstract.

7. Review and Submit

Your draft is saved as you work. Click **Next** to move through the steps. Click **Open Preview** to check how the abstract will appear. Check the title, author order, presenting author, figures, references, and all required answers. ***Click Submit only after every step is complete.*** An incomplete draft will not be reviewed.

OHBM uses peer review and Program Committee recommendations to make decisions. Abstracts without clear methods or results may be rejected. For a software demonstration, the software itself may be the result. Work planned for after the deadline should not be presented as completed.

8. Publication

By submitting, you grant OHBM permission to distribute the work in video, audio, print, and electronic formats, including OHBM OnDemand, social media, and the OHBM website. To opt out of distribution, email info@humanbrainmapping.org. Accepted abstracts appear in the abstract book. A separate question asks whether you would be interested in submitting a short paper to Aperture Neuro; answering yes does not commit you to submit a paper or guarantee publication.

Questions?

- For help using the submission form, visit the Oxford Abstracts Help Center.
- For questions about the submission guidelines, content or eligibility, contact the OHBM Executive Office at kjohnson@humanbrainmapping.org.